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**RESOLUTION NO. 2013-0110**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WILTON MANORS, FLORIDA, AMENDING RESOLUTION NO. 3838 TO AMEND AND APPROPRIATE ADDITIONAL FUNDING FOR THE FISCAL YEAR 2012-13 BUDGET; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Resolution No. 3838 appropriated funds based on an annual budget of estimated revenues and expenditures for the 2012-13 Fiscal Year; and

**WHEREAS**, additional revenues and expenditures in the General Fund in the amount of \$281,865 have been identified ; and

**WHEREAS**, additional revenues and expenditures in the Recycling Fund in the amount of \$369,270 have been identified ; and

**WHEREAS**, the need to budget additional funds for E-911 dispatch services in the Police Department and Contractual Services in the Community Development Department has been identified; and

**WHEREAS**, the need to budget additional funds for capital outlay in the Recycling Fund has been identified; and

**WHEREAS**, the need to budget additional funds for a transfer from the Recycling Fund to the General Fund has been identified; and

**WHEREAS**, the City Commission of the City of Wilton Manors finds that the additional appropriations of revenues and expenditures shown in the attached Exhibit "A" constitute a proper public purpose; and

**WHEREAS**, Resolution No. 3838 is amended to reflect increased expenditures pursuant to Exhibit "A", attached hereto and incorporated herein.

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**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WILTON MANORS, FLORIDA, THAT:**

**Section 1.** The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution.

**Section 2.** The Fiscal Year 2012-13 Budget for the General Fund shall be increased by \$281,865; and the Fiscal Year 2012-13 Budget for the Recycling Fund shall be increased by \$369,270; all by increasing the line items of the budgets as shown in Exhibit "A".

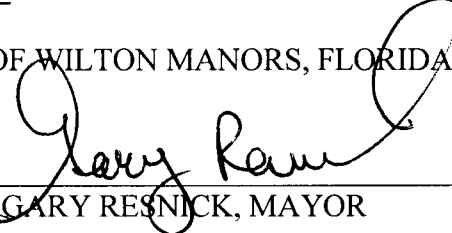
**Section 3.** All resolutions or parts of resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

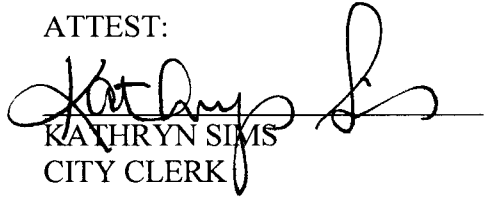
**Section 4.** If any Section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Resolution.

**Section 5.** This Resolution shall become effective immediately upon passage and adoption.

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF WILTON MANORS, FLORIDA, THIS 12 DAY OF NOVEMBER 2013.**

CITY OF WILTON MANORS, FLORIDA

By:   
GARY RESNICK, MAYOR

ATTEST:  
  
KATHRYN SIMS  
CITY CLERK

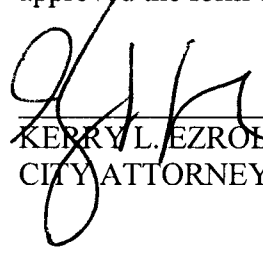
RECORD OF COMMISSION VOTE

MAYOR RESNICK  
VICE MAYOR CARSON  
COMMISSIONER GALATIS  
COMMISSIONER GREEN  
COMMISSIONER NEWTON

*aye*  
*aye*  
*aye*  
*aye*  
*aye*

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I HEREBY CERTIFY that I have  
approved the form of this Resolution.



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KERRY L. EZROL  
CITY ATTORNEY

HA\_GOV CLIENTS\WM 2976\_920129 GM\RESO.13\2013-0110 Amend FY13 Budget Post Year End for E-911 Dispatch - 11-12-13  
mtg.docx



CITY OF WILTON MANORS

"THE ISLAND CITY"

## COMMISSION AGENDA REPORT

**MEETING DATE:** November 12, 2013

**From:** Bob Mays, Finance Director  
**Prepared by:** Same

**(a) Subject:** Resolution No. 2013-110 to amend the FY2012-13 Budget to recognize additional major revenues and expenditures.

**(b) City Manager Recommendation:** Recommend Approval.

**(c) Report In Brief:** This is a "housekeeping" item to formally amend the FY2012-13 budget to recognize additional revenues and expenditures of \$281,865 in the General Fund and \$369,270 in the Recycling Fund.

**(d) Discussion:** Our budget is our best estimates prior to the beginning of the fiscal year of expected revenues and expenditures. As with all estimates, some variation is inevitable. Every year there are certain unbudgeted revenues and expenditures that arise during the course of the fiscal year. The City's practice has been to accumulate the major unexpected revenues and expenditures and do a final budget amendment for them in October or November following the close of the fiscal year. State Statute allows municipal budgets to be amended during the 60 days following the end of the fiscal year on September 30. The itemized list of Fiscal Year 2012-13's unexpected revenues and expenditures is attached as Exhibit A to this resolution. These items are explained in more detail below.

1. First is \$231,865 which represents our City's final payment to the City of Fort Lauderdale for E-911 dispatch services provided through September 30, 2013. For many years, the City of Wilton Manors has used emergency dispatch services provided by the Broward Sheriff's Office in conjunction with the City of Fort Lauderdale. Prior to FY11-12 the cost of operating the dispatch center (a/k/a Fort Lauderdale Public Safety Answering Point, or FL-PSAP) was funded by the Broward County Commissioners. Starting October 1, 2012, the County Commission discontinued this funding, resulting in a well-publicized conversation and series of actions among the County Commission, Broward Sheriff's Office and the county's municipalities. Ultimately the Broward County Commission voted to assume the cost of providing E-911 dispatch services beginning October 1, 2013.

During this period, however, the City of Wilton Manors continued to receive dispatch services from the City of Fort Lauderdale through the FL-PSAP through the end of the FY13 fiscal year. In view of the suspension of County funding of the FL-PSAP for FY11-12 and the subject year the City of Fort Lauderdale has billed the City for the dispatch services provided on behalf of Wilton Manors. The amount determined by percentage of usage for FY12-13 is \$281,864.61.

Based on letters from Fort Lauderdale's City Manager dated September 20, 2012 and August 26, 2013, this amount was calculated based on Wilton Manors call volume - a pro-rata share (5.42%) of the total \$6,041,566 cost for the year paid by Fort Lauderdale to the Broward Sheriff's Office for E911 Call Taking and Police Dispatch Services, less Wilton Manors' share of the state E911 distribution for the period (\$45,588.27). [ $\$6,041,566 \times 5.42\% = \$327,452.88 - \$45,588.27 = \$281,864.61$ .]

Based on Broward County's agreement to assume operation of and payment for E911 services beginning October 1, 2013, this will be the final payment to Fort Lauderdale for these services.

The FY12-13 Adopted Budget for the City of Wilton Manors appropriated a total of \$50,000 dispatch services. The remaining \$231,865 will come from General Fund Unassigned Fund Balance (UFB). Preliminary (unaudited) financial results show that AFTER this payment the FY12-13 General Fund's UFB at 9/30/13 would be approximately \$3.73 million, or 29% of total annual General Fund Expenditures.

2. The City contracts with CAP Government, Inc. to provide building plan review and inspection services on a revenue sharing basis, with CAP receiving 40% of eligible gross revenues. Since FY12-13 building permits revenue exceeded budget by over \$110,000, the corresponding amount owed to CAP also increased. Since the expenditure budget for CAP was based on the budgeted amount of building permit revenues, we must now make an additional appropriation to cover the corresponding expenditure to CAP.
3. Also during FY12-13, the City received a refund from the Resource Recovery Board which represented a distribution of the assets held by this now-defunct organization. This refund of \$168,988 was accounted for in the Recycling Fund, the fund that accounts for all of the City's solid waste revenues and expenditures. City staff, management, and City Commission discussions have all expressed the desirability of transferring this refund to the General Fund from the Recycling Fund.
4. The City was the recipient of \$200,282 of grant funding from Broward County during FY12-13, which was used to purchase the new larger residential recycling carts used city-wide.

**(e) Strategic Plan Consistency:** Goal #2: Financially Sound City Government;  
Objective 4: Cost-Effective Delivery of City Services

**(f) Concurrences:** Police Chief, Director of Emergency Management/Utilities

**(g) Fiscal Impact:** Will increase the FY12-13 budget for revenues and expenditures in the General Fund in the amount of \$281,865; and in the Recycling Fund in the amount of \$369,270. Appropriates \$62,877 of General Fund's Unassigned Fund Balance and \$168,988 of the Recycling Fund's Unassigned Fund Balance.

**(h) Alternatives:** None Recommended

**(i) Attachments:** Resolution No. 2013-0110 with Exhibit A  
Letters from Fort Lauderdale's City Manager

# EXHIBIT "A"

**Exhibit A**

Account Number	Account Name / Description	Expenditures	Revenues
<b>GENERAL FUND</b>			
001-5222-5341.000	Appropriate funding for final E-911 payment to City of Ft. Lauderdale	\$ 231,865	
001-5224-5341.000	Contractual Services - CAP Government, Inc. - revenue sharing	\$ 50,000	
001-0000-3220.000	Building Permits Revenue		\$ 50,000
001-0000-3810.001	Transfers In from Recycling Fund (Resource Recovery Board Refund)		\$ 168,988
001-0000-3890.001	Appropriation of Unassigned Fund Balance		\$ 62,877
<b>Fund Totals</b>		\$ 281,865	\$ 281,865
<b>RECYCLING FUND</b>			
151-5335-5641.000	Capital Outlay - FY13 Broward Recycling Grant	\$ 200,282	
151-5881-5911.000	Transfer out to General Fund (Resource Recovery Board Refund)	\$ 168,988	
151-0000-3370.306	FY13 Broward Recycling Grant Revenue		\$ 200,282
151-0000-3890.001	Appropriation of Unassigned Fund Balance		\$ 168,988
<b>Fund Totals</b>		\$ 369,270	\$ 369,270
<b>GRAND TOTAL:</b>		\$ 651,135	\$ 651,135





Venice of America

CITY OF  
FORT LAUDERDALE

AUG 29 2013

August 26, 2013

Mr. Joseph Gallegos  
City Manager  
City of Wilton Manors  
2020 Wilton Drive  
Wilton Manors, FL 33305

*cc: L Henderson 8/29/13 ✓  
Kerry Ezrol, City Mgr 9/1/13 ✓  
Bob Mays 9/1/13 ✓*

**RE: E911 Call Taking and Police Dispatch Services**

Dear Mr. Gallegos:

In accordance with my letter of September 20, 2012 and subsequent correspondence, this letter will serve as an invoice to the City of Wilton Manors for the period of April 1, 2013 through September 30, 2013 for E911 Call Taking and Police Dispatch Services paid for by the City of Fort Lauderdale on behalf of the City of Wilton Manors.

While the City of Fort Lauderdale did not directly dispatch the Wilton Manors Police Department as contemplated in the September 20, 2012, it did continue to reimburse the Broward County Sheriff's Office (BSO) for this service. This deviation was necessitated by the establishment of a county-wide E911 system wherein Broward County would be responsible for this governmental service commencing October 1, 2013.

As indicated in my letter of September 20, 2012, the share of costs associated with Wilton Manors is 5.42%. The City of Fort Lauderdale was invoiced \$503,463.83 per month for the period of October 1, 2012 through September 30, 2013. The monthly share for the City of Wilton Manors is \$27,287.74.

Additionally, the City of Fort Lauderdale expects to receive from Broward County an E911 distribution of \$841,112.00 for Fiscal Year 2012-2013. Applying the same 5.42% share, the City of Wilton Manors will receive a credit of \$45,588.27. This credit is subject to actual receipt of the E911 disbursement by Broward County to the City of Fort Lauderdale.

Therefore, please remit to the City of Fort Lauderdale the amount of \$281,864.61 for E911 Call Taking and Police Dispatch Services for the period of October 1, 2012 through September 30, 2013.



Mr. Joseph Gallegos  
August 26, 2013  
Page Two

Thank you for your prompt attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Lee R. Feldman", with a long horizontal stroke extending to the right.

Lee R. Feldman, ICMA-CM  
City Manager

- C: Mayor & Commissioners  
Stanley D. Hawthorne, Assistant City Manager  
Susanne M. Torriente, Assistant City Manager  
Cynthia A. Everett, City Attorney  
Ginger Wald, Assistant City Attorney  
John C. Herbst, City Auditor  
Jonda K. Joseph, City Clerk  
Douglas R. Wood, Finance Director  
Emilee Smith, Budget Manager



*Venice of America*

CITY OF  
**FORT LAUDERDALE**

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September 20, 2012

Mr. Joseph Gallegos  
City Manager  
City of Wilton Manors  
2020 Wilton Drive  
Wilton Manors, FL 33305

**RE: E911 Call Taking and Police Dispatch Services**

Dear Mr. Gallegos:

As you are aware, the Broward County Board of County Commissioners did not include funding in its FY 2011-2012 budget to fund the Broward County Sheriff's staffing of the Fort Lauderdale Public Safety Answering Point (FL-PSAP). The City of Fort Lauderdale has initiated a Chapter 164 Conflict Resolution process regarding the responsibility of the funding of E911 Call Taking and Police Dispatch Services.

Currently, the City of Wilton Manors Police Department is serviced by the FL-PSAP. In their attempt to shift the burden of funding the FL-PSAP to the City of Fort Lauderdale, the County made no recognition or accommodation as to the service the FL-PSAP is providing to the City of Wilton Manors.

During the past year, the City of Fort Lauderdale has paid the Broward County Sheriff's Office a total of \$1,917,553 for E911 Call Taking and Police Dispatch Services. This includes the offset for E911 Reimbursement received from the state. As, based upon 2011 call volumes, the City of Wilton Manors represented 5.42% of the calls for services received by the FL-PSAP, the City of Fort Lauderdale is seeking the amount of \$103,930 to reimburse the City of Fort Lauderdale for payment made to the Broward County Sheriff's Office for services rendered to and on behalf of the City of Wilton Manors Police Department. The City of Fort Lauderdale is seeking full reimbursement from Broward County for the cost of providing E911 Call Taking and Police Dispatch Services and to the extent that the City of Fort Lauderdale receives reimbursement, the proportionate share will be remitted back to the City of Wilton Manors.

OFFICE OF THE CITY MANAGER  
100 NORTH ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301  
TELEPHONE (954) 828-5013 FAX (954) 828-5021  
[www.fortlauderdale.gov](http://www.fortlauderdale.gov)



Mr. Joseph Gallegos  
September 20, 2012  
Page Two

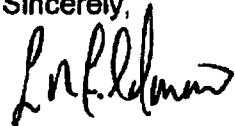
With regard to FY 2012-2013, the City of Fort Lauderdale City Commission has committed to fund the Broward County Sheriff's Office to provide E911 Call Taking and Police Dispatch Services through March 31, 2013 in the amount of \$442,512.25 monthly. Using the 2011 call volumes, the City of Wilton Manors' share of that monthly payment will be \$23,984.16.

Commencing April 1, 2013, the City of Fort Lauderdale anticipates providing these services directly to the FL-PSAP. We have budgeted these services at \$337,000 monthly, which would be offset by \$83,000 in E911 Reimbursement received from the state, for a monthly total of \$254,000. Using the 2011 call volumes, the City of Wilton Manors' share of that monthly payment will be \$13,766.80. Please note, that these figures do not include the cost of fire-rescue dispatch services.

Assuming the City of Wilton Manors desires to continue to receive E911 Call Taking and Police Dispatch Services and assuming the funding of such services continues through the City of Fort Lauderdale, we will need to execute an Interlocal Agreement.

Please let me know if you have any questions concerning this matter.

Sincerely,



Lee R. Feldman, ICMA-CM  
City Manager

C: Mayor and Commissioners  
Stanley Hawthorne, Assistant City Manager  
Susanne Torriente, Assistant City Manager  
Harry Stewart, City Attorney  
Ginger Wald, Assistant City Attorney  
John Herbst, City Auditor  
Jonda Joseph, City Clerk  
Frank Adderley, Police Chief  
Jeff Justinak, Fire Chief